



OSMANIA UNIVERSITY
HYDERABAD -500 007 (T.S).

No. No. 666/OU/IQAC /2022

Dated: 06.12.2022

To
The Head
Department
of.....
.....

MOST URGENT

Sub: OSMANIA UNIVERSITY - Preparation of **103rd Annual Report** of the University for the year **2021-2022 (i.e., 01.04.2021 to 31.03.2022)** - Information — called for - Regarding.

Ref: OU. Orders No.MR-115/26/2022/Adm.II-1, dated 26.07.2022

Sir / Madam,

As per Section 22 of the Universities Act, the Executive Council prepares the Annual Report of the University for Consideration by the Academic Senate at its Annual Meeting.

The 103rd Annual Report for the period from 01.04.2021 to 31.03.2022 has to be Prepared and submitted to the Academic Senate.

In view of the above, you are requested to kindly submit the information / data of your Office as per the Proforma (Format-B). The proforma can be downloaded from the University website www.osmania.ac.in.

The filled in Proforma (**Format-B**) shall be sent **through official email only to ou_annualreport@osmania.ac.in**, and also a hard copy to the undersigned on or before 19.12.2022

Please ensure that the information pertains to the period from 01.04.2021 to 31.03.2022 only.

Yours faithfully,

NODAL OFFICER
(Statistical Cell, Convener)

(103 Annual Report)

Copy to:

1. The P.A. to Vice-Chancellor, O.U.
2. The P.A. to Registrar, O.U.
3. The P.A. to Officer on Special Duty to Vice-Chancellor, O.U.